

“INDO-TIBETAN BORDER POLICE FORCE”
(MINISTRY OF HOME AFFAIRS)
GOVT. OF INDIA

RECRUITMENT FOR THE POST OF
INSPECTOR (HINDI TRANSLATOR)- 2024

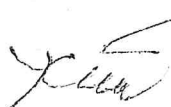
Online Applications are invited from **eligible Indian citizens (Male & Female)** for filling up the vacancies to the post of **Inspector (Hindi Translator)** of General Central Service, **Group ‘B’ Non-Gazetted (Non-Ministerial)** on temporary basis likely to be permanent in the Indo-Tibetan Border Police Force (ITBPF). The post has all India liability and selected candidates will be liable to serve anywhere in India or abroad. On appointment, the candidates shall be governed by the ITBPF Act, 1992 and ITBPF Rules, 1994 and other Rules applicable from time to time. Applications from candidates will be accepted through **ONLINE MODE** only. No other mode for submission of application is allowed. **ONLINE APPLICATION MODE WILL BE OPENED W.E.F. 10TH DECEMBER, 2024 (10/12/2024) AT 00:01 AM AND WILL BE CLOSED ON 8TH JANUARY, 2025 (08/01/2025) AT 11:59 PM.** The applicants are advised to check their eligibility before applying, so as to avoid disappointment at a later stage.

2. Details of vacancies including backlog vacancies is as under:-

Name of Post	Total vacancies to be filled up	Particulars	Reservation status					Total
			UR	SC	ST	OBC	EWS	
Inspector (Hindi Translator)	15	Male	6	2	1	3	1	13
		Female	1	0	0	1	0	2
Total =			7	2	1	4	1	15

Note:-

- (1) The vacancies are tentative and may increase or decrease without any notice. Any change in the number of vacancies will be intimated through ITBPF Recruitment website i.e. <https://recruitment.itbpolice.nic.in>.
- (2) ITBPF reserves the right to make changes in sequence of the recruitment procedure after publication of this advertisement. ITBPF also reserves the right to cancel or postpone the recruitment at any stage due to administrative reasons.
- (3) 10% of the vacancies are reserved for Ex-Servicemen. In case, vacancy reserved for Ex-servicemen remains unfilled due to non-availability of eligible or qualified candidates, the same shall be filled by non Ex-serviceman candidates of respective categories.



- (4) As per MHA guidelines, if a situation so arises wherein the **women candidates** in the horizontal compartmentalized reservation in any of the vertical reservation categories are **not available**, then the posts shall be filled up from amongst the **male candidates** from the concerned vertical reservation categories.
- (5) As per Court Order/Judgment dated 10.10.2018 passed by the Hon'ble High Court of Delhi at New Delhi in W.P. (C) No. 12047/2016 titled Poonam & Ors V/s UOI & Ors and W.P. (C) No. 3323/2017 titled Madan Singh V/s UOI & Another, 179 candidates who had participated in the subject examination held on 28.02.2016 (Recruitment of Inspector/Hindi Translator- 2015), which was later cancelled, whose Roll Numbers are mentioned below, are allowed to apply online for the fresh recruitment as a one time measure even if they have **become overage** :-

15500002, 15500011, 15500012, 15500017, 15500023, 15500027, 15500028,
15500031, 15500035, 15500036, 15500037, 15500039, 15500042, 15500049,
15500053, 15500057, 15500059, 15500061, 15500062, 15500065, 15500073,
15500074, 15500080, 15500084, 15500089, 15500094, 15500095, 15500097,
15500098, 15500102, 15500109, 15500113, 15500117, 15500124, 15500129,
15500137, 15500139, 15500141, 15500153, 15500163, 15500165, 15500169,
15500171, 15500172, 15500175, 15500177, 15500180, 15500187, 15500190,
15500194, 15500196, 15500204, 15500205, 15500210, 15500211, 15500213,
15500218, 15500221, 15500227, 15500230, 15500234, 15500238, 15500245,
15500247, 15500248, 15500253, 15500266, 15500270, 15500277, 15500279,
15500285, 15500286, 15500287, 15500290, 15500294, 15500295, 15500297,
15500301, 15500303, 15500314, 15500316, 15500317, 15500324, 15500327,
15500328, 15500332, 15500335, 15500336, 15500340, 15500343, 15500351,
15500352, 15500353, 15500362, 15500368, 15500375, 15500378, 15500382,
15500385, 15500386, 15500387, 15500392, 15500395, 15500398, 15500399,
15500405, 15500407, 15500410, 15500424, 15500427, 15500430, 15500434,
15500435, 15500443, 15500447, 15500452, 15500453, 15500454, 15500455,
15500457, 15500463, 15500467, 15500472, 15500481, 15500494, 15500499,
15500507, 15500512, 15500513, 15500520, 15500522, 15500524, 15500526,
15500527, 15500530, 15500534, 15500535, 15500543, 15500555, 15500561,
15500563, 15500566, 15500572, 15500576, 15500578, 15500584, 15500585,
15500587, 15500591, 15500593, 15500595, 15500596, 15500597, 15500600,
15500601, 15500603, 15500607, 15500611, 15500614, 15500615, 15500617,
15500619, 15500631, 15500633, 15500634, 15500635, 15500638, 15500639,
15500640, 15500641, 15500642, 15500644, 15500645, 15500647, 15500649,
15500650, 15500651, 15500652, 15500654.

3. PAY SCALE AND OTHER ALLOWANCES:

a) Pay	Level-7 in the Pay Matrix Rs. 44,900-1,42,400 (as per 7 th CPC).
b) Other allowances	The Post will carry Dearness Allowance, Ration Money, Special Compensatory Allowance (while posted in specified border areas), free accommodation or HRA, Transport

	<p>Allowance, Leave Travel Concession, Free Medical Facilities and any other allowance as admissible in the Force from time to time under the rules/instructions.</p> <p>On appointment, the candidates shall be entitled for the pension benefits as per the “New Restructured Defined Contributory Pension Scheme” applicable for the new entrants to the Central Government Services w.e.f. 01.01.2004.</p>
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4. ELIGIBILITY CONDITIONS:

a)	<p><u>Age Limit & Educational Qualifications :</u></p> <p>Age limit:- Up to 30 years.</p> <p>Master’s degree from a recognized University in Hindi or English with Hindi and English as compulsory or elective subjects or as the medium of examination at the degree level;</p> <p style="text-align: center;">OR</p> <p>Master’s degree from a recognized University in any subject other than Hindi and English with Hindi and English as compulsory or elective subjects or either of the two as the medium of examination and the other as a compulsory or elective subject at the degree level;</p> <p style="text-align: center;">OR</p> <p>Master’s degree from a recognized University in any subject other than Hindi and English with Hindi or English as the medium of examination and English or Hindi as a compulsory or elective subjects or as the medium of examination at the degree level;</p> <p style="text-align: center;">OR</p> <p>Bachelor’s degree from a recognized University with Hindi and English as compulsory or elective subjects or either of the two as the medium of examination and the other as compulsory or elective subject plus a recognized Diploma or Certificate course in Translation from Hindi to English and vice versa or two years experience of translation work from Hindi to English and vice versa in Central or State Government Department including Government of India Undertakings and working knowledge of computer application or equivalent.</p>
b)	<p><u>Cutoff date for Age and Relaxations :</u></p> <p>Crucial date for determining the age limit will be the closing date i.e. 8th January, 2025 (08/01/2025). Candidates should not have been born earlier than 9th January, 1995 (09/01/1995).</p> <p>No age bar fixed for 179 candidates, who had earlier participated in the subject Examination held on 28.02.2016 (Recruitment of Inspector/Hindi Translator- 2015), which was later cancelled, whose Roll Numbers are given in Para- 02 (5) in this Advertisement, as a one-time measure.</p>

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Note:-

- i) The date of Birth as recorded in the Matriculation certificate available on the date of submission of application shall be accepted as proof for determining the age and no subsequent request for its change will be considered or granted.
- ii) Certificates for claiming **SC/ ST/ OBC (NCL)/ EWS status** should be issued before the closing date for submission of online applications.
- iii) Candidates claiming **Economically Weaker Sections (EWS)** may note that their certificate of Income & Assets should be based on the financial year prior to the year of application and should be in possession before the closing date for submission of online applications.
- iv) Candidates claiming **OBC (NCL)** status may note that certificate on non-creamy layer status should be based on the income earned during three previous financial years (i.e. **2023-24, 2022-23** and **2021-22**) and should be in possession before the closing date of submission of online applications, i.e. **8th January, 2025 (08/01/2025)**.
- v) Candidates who wish to be considered against reserved vacancies or seeking age relaxation must submit requisite certificate issued by the competent authority, in the prescribed format when such certificates are sought by the Recruitment Board. Otherwise, their claim for **SC/ST/OBC (NCL)/EWS** status will not be entertained and their candidature/applications will be considered under Unreserved (**UR**) category.
- vi) The formats of the certificates **Annexure-I, II, II-A, III, IV, V, VI & VII** are annexed. Certificates obtained in any other format will not be accepted.
- vii) Age relaxation available to different categories of eligible candidates are as under:-

S.N.	Category	Age-Relaxation permissible beyond the upper age limit
1	SC/ST	5 years
2	OBC (Non Creamy Layer)	3 years
3	Ex-Servicemen (Unreserved/General)	3 years after deduction of the military service rendered from the actual age.
4	Ex-Servicemen (OBC/NCL)	6 years (3 years + 3 years) after deduction of the military service rendered from the actual age.

5	Ex-Servicemen (SC/ST)	8 years (3 years + 5 years) after deduction of the military service rendered from the actual age.
6	Government Servants	Up to 05 Years in accordance with the instructions or orders issued by the Central Government.
7	Children and dependent of victims KILLED in the 1984 riots OR communal riots of 2002 in Gujarat.	UR/EWS- 5 years OBC (NCL)- (3+5) 8 years SC & ST- (5+5) 10 years

Explanation of Ex-Serviceman:

An Ex-Serviceman means a person:

(i) Who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union, and

a) Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension.

or

b) Who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension.

or

c) Who has been released from such service as a result of reduction in establishment.

or

(ii) Who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity: and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service;

or

(iii) Personnel of the Army Postal Service who are part of regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal Service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension;

or

(iv) Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14th April, 1987.

or

(v) Gallantry award winners of the Armed Forces including personnel of Territorial Army;

	or						
	(vi) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.						
	(vii) Economically Weaker Sections (EWSs) :- The reservation for EWSs to those candidates who are not covered under the scheme of reservation for SCs, STs and OBCs will be admissible as per Department of Personnel & Training O.M. No. 36039/1/2019-Estt(Res) dated 31.01.2019 and its amendment issued by the Central Government from time to time.						
c)	Physical Standards:						
	Description	Height in Cms (minimum)		Chest in Cms (For Male Candidates only)			
		For Male	For Female	Un-expanded	Expanded		
	For all other States and Union Territories (except categories mentioned below)	170	157	80	85		
	For candidates belonging to the hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Sikkimies, Kashmir region of UT of Jammu & Kashmir & UT of Ladakh and North Eastern States.	165	155	80	85		
	For candidates belonging to Scheduled Tribes (ST) including Mizos and Nagas.	162.5	154	77	82		
	Weight - Corresponding to height and age as per medical standard (For male and female candidates).						
	Note: Candidate who intends to avail relaxation in Height/Chest measurement shall have to submit certificate in prescribed format as per Annexure-V , whenever sought by the Recruitment Board.						
d)	Minimum Medical Standard:						
	(a) Eye sight – Should be medically fit in all respects (Eye sight 6/6 and 6/9 of both eyes without correction i.e. without wearing glasses).						
	Visual Acuity unaided (Near Vision)		Uncorrected visual acuity (Distant Vision)		Refraction	Color Vision	Remarks
	Better eye	Worse eye	Better eye	Worse eye			
	N6	N9	6/6	6/9	Visual correction of any kind	CP III by ISIHARA	In right handed person, the Right eye is better eye

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					is not permitted even by glasses.		and vice versa. Binocular vision is required.
<p>(i) A colour blind person shall not be eligible for recruitment. If at any stage of service career, a person is found to be colour blind, he will be medically boarded out as per SHAPE policy in vogue in the ITBPF.</p> <p>(ii) The candidate must not suffer from knock knees, flat foot, varicose veins or squint in eyes and should possess high colour vision.</p> <p>(iii) Must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of duties.</p> <p>(b) Tattoos: -</p> <p>i) Content: Being a secular country, the religious sentiments of our countrymen are to be respected and thus, tattoos depicting religious symbol or figures and the name, as followed in Indian Army are to be permitted.</p> <p>ii) Location: Tattoos marked on traditional sites of the body like inner aspect of forearm but only left forearm, being non saluting limb or dorsum of the hands are to be allowed.</p> <p>iii) Size: Size must be less than ¼ of the particular part (Elbow or Hand) of the body.</p> <p>Note :- In case, a candidate has undergone removal of tattoo (s) prior to appearing for recruitment process and the same has faded substantially, this will be treated as a “scar” and not a tattoo. Such candidates will be permitted to undergo the entire selection process with the approval of Presiding Officer of the recruitment Board. Further, the scar resulting due to removal of tattoo will be reviewed by the Medical Board of Officer during Detailed Medical Examination.</p>							

5. **HOW TO APPLY AND BY WHICH DATE:**

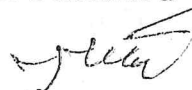
a)	Eligible and interested candidates need to apply online through ITBPF website https://recruitment.itbpolice.nic.in . Candidates are advised to fill the online application form after reading the instructions carefully and should provide genuine and functional e-mail ID and Mobile number at the time of filling online application form. Details as required under various segments should be mentioned clearly, correctly and logically. As the applications need to be submitted online only, applications received offline shall not be considered and will be rejected summarily.
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b)	Candidates are to fill all information e.g. Gender/Category (UR/SC/ST/OBC (NCL)/EWS etc), Employment status/Riots affected, etc. in the profile created on ITBP recruitment website before submission of online application. Any false/incorrect information in online application will lead to cancellation of candidature and no request for change in such details will be considered at later stages.
c)	APPLICATION FEE & MODE OF PAYMENT- Male candidates belonging to UR, OBC and EWS category applying for this recruitment will have to pay Rs. 200/- (Rupees Two hundred only) as application fee through the online payment gateway system on https://recruitment.itbpolice.nic.in . Application received with any other mode of fee payment will be summarily rejected. Candidates belonging to Scheduled Caste, Scheduled Tribe, Females and Ex-servicemen are exempted from paying the fee. Note:- i) Fee once paid will not be refunded under any circumstances. ii) Fee paid by modes other than online mode will not be accepted and the applications of such candidate will be rejected forthright. Besides above, the payment made in such cases shall stand forfeited.
d)	Candidates working in Central/State Government/ Autonomous/ Statutory Bodies/ Public Sector Undertaking etc. applied to the post are required to furnish " No Objection Certificate " in original as per Annexure-IV issued by the employer at the time of verification of documents. The candidature of candidates who fail to submit " No Objection Certificate " at the time of documentation shall be summarily rejected.
e)	Online application mode will be opened w.e.f. 10th December, 2024 (10/12/2024) at 00:01 a.m. and will be closed on 8th January, 2025 (08/01/2025) at 11:59 p.m.
f)	Procedure for online submission of application is available on ITBPF recruitment website https://recruitment.itbpolice.nic.in .
g)	Candidates are strongly advised to apply well in time without waiting for the last date for submission of online application form.

6. SELECTION PROCESS:

- a) Admit Cards to the candidates will be issued online mentioning the date and venue of recruitment test. Candidature of candidates who are issued online admit cards will remain provisional till they are finally selected and submit all related documents/certificates in original and in prescribed format at the stage of verification of original documents.
- b) **Candidates are required to bring a clear & legible print out of their online application form & admit card; else they will not be permitted to enter the venue of Physical Standard Test (PST).**



Note:-

- (i) Before start of Height Bar and Physical Standard Test, the candidates will undergo thorough verification of identity including Biometric capture.
- (ii) Biometric identification of candidates can also be verified at any stage of recruitment.
- (iii) It is candidate's responsibility to check before hand that the biometric machines are able to capture the fingerprint image. In case, if the biometric machine is not able to capture the fingerprint image due to Mehndi, wax, etc. then, the candidate will not be allowed to appear in the examination.
- (iv) Failure in biometric verification at any stage will lead to cancellation of candidature.
- c) Candidates will have to undergo the following recruitment tests :-

PHASE - I		
Sl.No.	Tests/Events	Remarks
1.	Height Bar	At the very beginning of recruitment process, candidates will be asked to go through the height bar test. The candidates not meeting the prescribed height will be eliminated and rejection slip shall be issued by the Presiding Officer at this stage.
2.	Physical Standard Test (PST)	<p>(i) Candidates who have qualified height bar test will be screened first for Height, Chest (Chest measurement will applicable for male candidates only) and Weight measurements. Those who do not meet the required physical measurement, as applicable will be eliminated.</p> <p>(ii) The candidates who are declared not qualified in physical standard, may prefer an appeal in writing to the Presiding Officer on the same day for re-measurement. The decision of Presiding Officer will be final and no further appeal or representation in this regard will be entertained.</p> <p>(iii) Rejection slip for less in Height and Chest will be issued at the time of PST. Board shall ensure that measurement is mentioned in writing in the rejection slip. In case, if candidate is not satisfied with the physical measurement recorded by the Board, he/she may make a representation/appeal in writing to the Presiding Officer of the Recruitment Board on the same day for re-measurement. In such case, the physical measurement of aggrieved candidate(s) shall be measured by the Presiding</p>

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		<p>Officer himself and shall dispose off the representation/appeal immediately in writing to the candidate then and there. In case, any candidate refuse to sign or leave the PST centre without signing the rejection slip, the Recruitment Board should endorse the remarks in the rejection slip as “candidate refused to sign/candidate left without receiving rejection slip/candidate did not turn up to receive rejection slip” and same may be kept in record properly after duly signed by the Presiding Officer of the Board.</p> <p>(iv) Underweight/overweight candidates will be allowed to participate for next stage of recruitment and shall not be debarred at PST stage. The final decision on fitness/unfitness due to underweight/overweight will be decided at the time of Detailed Medical Examination (DME) based on the weight and age on the day of DME and the height as measured by the PST Board.</p> <p>(v) Physical standard of female candidates shall be measured by female staff only. Chest measurement of female candidates should not be taken.</p>
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PHASE - II

<p>3.</p>	<p>Written Examination : 200 marks (100 Marks Each Paper)</p>	<p>i) The Physical Standard Test (PST) qualified candidates will be required to pass the following Written Examination with at least 50% marks in each Written Paper (excluding Interview) and 55% marks in aggregate (including Interview). The SC/ST candidates will be given concession upto 5% marks as per Government of India instructions on the subject contained in DoP&T OM No. 36012/23/96-Estt.(Res.) Vol.-II dated 03.10.2000. Admit cards to the candidates will be issued online by mentioning date and venue of the Written Examination. Candidates have to download online admit card from ITBP recruitment website i.e. https://recruitment.itbpolice.nic.in.</p> <p>ii) The paper will be conducted online/off line mode. The pattern of question paper of Written Examination will be as under :-</p> <table border="1" data-bbox="582 1892 1492 2161"> <tr> <td data-bbox="582 1892 742 2038">Paper-I</td> <td data-bbox="742 1892 1085 2038">General Knowledge, English & Hindi (Objective type)</td> <td data-bbox="1085 1892 1268 2038">1½ hours</td> <td data-bbox="1268 1892 1492 2038">100 marks</td> </tr> <tr> <td data-bbox="582 2038 742 2161">Paper-II</td> <td data-bbox="742 2038 1085 2161">Professional Test Translation (English to Hindi and Hindi</td> <td data-bbox="1085 2038 1268 2161">1½ hours</td> <td data-bbox="1268 2038 1492 2161">100 marks</td> </tr> </table>	Paper-I	General Knowledge, English & Hindi (Objective type)	1½ hours	100 marks	Paper-II	Professional Test Translation (English to Hindi and Hindi	1½ hours	100 marks
Paper-I	General Knowledge, English & Hindi (Objective type)	1½ hours	100 marks							
Paper-II	Professional Test Translation (English to Hindi and Hindi	1½ hours	100 marks							

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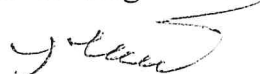
		to English)		
		<p>iii) Answer key of the question paper-I will be uploaded on ITBP recruitment website, i.e. https://recruitment.itbpolice.nic.in after the written examination is completed.</p> <p>iv) Candidates are not permitted to use electronic gadgets including Mobile Phones, calculators or any other electronic/electrical device. Possession of these items, whether in use or not, will be considered as “use of unfair means” in the examination and appropriate action will be taken against such candidates.</p> <p>v) Defective question booklet, if, exam conducted by offline mode, may be replaced, if any candidate makes a request within 10 minutes from the commencement of the paper of Written Examination.</p> <p>vi) Candidates found copying or using any unfair means should be disqualified and debarred from further test. An endorsement also be made in all such confiscated answer sheets by the Board/Observer to this effect.</p> <p>vii) No representation for re-evaluation of answer sheet of Written Examination or re-conduct of written examination will be entertained.</p>		
PHASE – III				
4.	Interview- (20 Marks)	The candidates, who obtain the prescribed passing marks in Written Examination, will be called for Interview to check personal bearing, response, aptitude, general level of intelligence, etc.		

NOTE :

Those who do not qualify any stage will get eliminated from the process there only and will not be allowed to appear in further tests.

d) **MERIT LIST :**

(i) After completion of Written Examination and Interview, Merit list for each category namely, General, Scheduled Caste (SC), Scheduled Tribe (ST), OBC (NCL), EWS and Ex-servicemen will be drawn on the basis of combined marks obtained by the candidates in the Written Examination and Interview. On the basis of merit, the candidates shall be shortlisted for Verification of original documents and Detailed Medical



Examination (DME), as per the category-wise vacancies. The number of candidates examined will be equal to the number of vacancies increased by average failure rate of verification of original documents and DME/RME determined on the basis of past experience. **However, there shall be no reserve list.**

(ii) SC, ST and OBC candidates who have come in the merit and have not availed any relaxed standard viz; age, height, chest and written examination, such candidates will be selected against Un-reserved vacancy.

(iii) Selection of candidates will be made in order of merit in each category.

(iv) For Ex-servicemen, separate merit list may be drawn under each category i.e. UR, SC, ST and OBC (NCL).

(v) In case of recruitment to the vacancy reserved for Ex-servicemen and those remained unfilled due to non-availability of eligible or qualified Ex-servicemen candidates, the same shall be filled up from the Non Ex-servicemen candidates as per merit list of respective categories.

(vi) **RESOLUTION OF TIE CASES :**

(a) In case of tie in marks, the candidate with older age will be higher in merit.

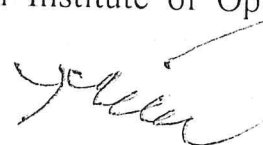
(b) If the tie still persists, it is finally resolved by referring to the alphabetical order (English) of names, i.e. a candidate whose name begins with the alphabet (English) which comes first in the alphabetical order gets preference.

e) **CHECKING/VERIFICATION OF ORIGINAL DOCUMENTS :**

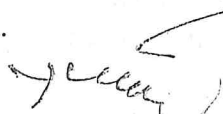
The candidates will be shortlisted in order of merit in each category will be put through verification of original documents. Testimonials of the candidates will be checked at the time of Detailed Medical Examination (DME). Original documents will be returned on the spot after verification and self attested copies of certificates will be retained with the application. Original copies of following documents will be required for verification :-

(i) Certificates about the educational qualifications, **clearly showing the subjects studied by the candidate and the medium of instruction at Graduation and Post-Graduation level.**

(ii) Date of birth certificate (Matriculation or 10th class certificate or certificate issued by National Open School/National Institute of Open Schools as proof of date of birth).



- (iii) Scheduled Caste (SC) and Scheduled Tribe (ST) certificate as per **Annexure-‘I’**, OBC certificate as per **Annexure-‘II’** and Economically Weaker Section (EWS) certificate (valid for the year 2023-24) as per **Annexure-‘III’** (if belonging to any of these categories) issued by an Authority not lower than Tehsildar or SDM. Certificates obtained in any other format will not be accepted. Candidates claiming OBC status may note that certificate on Non-Creamy Layer status as per **Annexure-‘II-A’** should be based on the income earned during three previous financial years (i.e. 2023-24, 2022-23 and 2021-22) and must ensure that he should be in possession of caste/community and Non-Creamy Layer (NCL) certificate before the closing date for submission of online applications, i.e. **8th January, 2025 (08/01/2025)**.
- (iv) Certificate as per **Annexure-‘V’** for claiming relaxation in Height & Chest (if applicable).
- (v) Persons serving in Government Services applying for the post are required to furnish “**No Objection Certificate**” in original as per **Annexure-‘IV’** issued by their employer at the time of physical verification of documents. Candidates who fail to submit N.O.C. at the time of documentation shall be summarily rejected.
- (vi) Domicile certificate issued by Local Revenue Authorities or PAN Card or Aadhar Card or Driving License or Voter Card etc. for verification of citizenship. In case of West Pakistani Refugees settled in Jammu & Kashmir (UT), they are required to produce certificate in the format attached as **Annexure-‘VI’** issued by the Sarpanch/Numberdar of the candidate’s village to the effect that the person belonged to the West Pakistani Refugees Category, along with a copy of Electoral Roll showing the name of the candidate in the Voter List for elections to the Parliamentary Constituency.
- (vii) Discharge certificate in case of Ex-servicemen.
- (viii) Four latest passport size photographs.
- f) **Detailed Medical Examination (DME)**
- (i) Candidates shortlisted in order of merit will be put through a Detailed Medical Examination (DME) to assess their fitness as per medical policy issued by MHA and amended from time to time by the Government.
- (ii) Female candidates shall be examined by Female Medical Officer(s) only.
- g) **Review Medical Examination (RME)**
- (i) All candidates declared Unfit during Detailed Medical Examination (DME) will be allowed to undergo Review Medical Examination (RME), subject to providing their written consent by appending their signature on the intimation indicating the reasons for being unfit as per **Annexure-‘VII’**.



- (ii) The candidates who have been declared unfit in DME will be briefed about the procedure for filing an appeal for RME at the venue.
- (iii) The RME of candidates will be conducted in continuation of DME preferably on the next day of DME. The consent for RME as per **Annexure-‘VII’** duly signed by the candidate should be submitted within 24 hours after he/she is informed of his/her unfitness in DME. Data of such candidates who are declared not qualified in DME and submit written consent for RME will be provided by the Presiding Officer to the RME Board.
- (iv) There should be no provision of **“Temporary Unfit”** Medical Officers should given their verdict as **“FIT”** or **“UNFIT”** in respect of each candidate.
- (v) The decision of ITBPF Board of Medical Officers shall be final for declaring a candidate **“Fit”** or **“Unfit”** in DME/RME.

7. GENERAL INSTRUCTIONS:

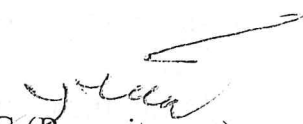
(1)	<p>If candidates are found to indulge at any stage in any of the malpractices listed below during the conduct of recruitment or thereafter, their candidature for this recruitment will be cancelled :-</p> <ul style="list-style-type: none"> (a) Taking away any Examination related material such as Rough Sheets, Answer Sheet etc. from the examination hall or passing it on to unauthorized persons during the conduct of examination. (b) Leaving the Examination Venue without prior permission of the Invigilator. (c) Assault, use of force, causing bodily harm, misbehaving, intimidating or threatening in any manner with the examination functionaries’ i.e. Supervisor, Invigilator, Security Guard or ITBPF representatives etc. (d) Obstruct the conduct of examination/instigate other candidates not to take the examination. (e) Making statements which are incorrect or false, suppressing material information, submitting fabricated documents, etc. (f) Obtaining support/ influence for his/her candidature by any irregular or improper means in connection with his/her candidature. (g) Possession of Mobile Phone in either ‘switched on’ or ‘switched off’ mode. (h) A person who is associated with the conduct of the examination in any manner, whatsoever. (i) Damaging examination related infrastructure/equipments. (j) Appearing in the Exam with forged Admit Card, identity proof, etc. (k) Possession of fire arms/lethal weapons during the examination.
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	<p>(l) Threatening/ intimidating examination functionaries with weapons/fire arms.</p> <p>(m) Using unfair means in the examination hall like copying from unauthorized sources such as written material on any paper or body parts, etc.</p> <p>(n) Possession of Bluetooth Devices, spy cameras, and any other electronic gadgets in the examination hall.</p> <p>(o) Impersonate/Procuring impersonation by any person.</p> <p>(p) Taking snapshots, making videos of question papers or examination material, labs, etc.</p> <p>(q) Sharing examination terminal through remote desktop softwares/Apps/ LAN/WAN, etc.</p> <p>(r) Attempt to hack or manipulate examination servers, data and examination systems at any point before, during or after the examination.</p> <p>Note : The ITBPF may also report the matter to Police/Investigating Agencies etc. as deemed fit, for taking further necessary action.</p>
(2)	All candidates who have been called for Height Bar & PST will bring a clear and legible print out of the online application form for purpose of identification else they will not be permitted to enter the venue. The print out will be retained by ITBPF staff for office use.
(3)	Candidates are to ensure to keep sufficient number of same passport size photos used by them in filling the online application form. The candidates are also advised to bring same passport size photos submitted with online application form at all stages of recruitment.
(4)	Verification of original documents will be conducted before Detailed Medical Examination (DME); therefore candidates are advised to confirm their eligibility in all respects to avoid any disappointment at later stage.
(5)	Government Servant/Departmental candidates should submit in original a “ No Objection Certificate ” from their employer at the time of documentation else their candidature will be rejected.
(6)	Admit card to the eligible candidates will be issued online by mentioning date and venue. Candidates have to download online admit card from ITBPF recruitment website i.e. https://recruitment.itbpolice.nic.in . Therefore, candidates should provide genuine and functional e-mail ID and Mobile number at the time of filling online application form. ITBPF will not be responsible in case of non receipt of admit card due to technical and other reasons. Candidate should check their E-mails regularly (including spam/junk/bulk folders etc.).
(7)	ITBPF shall not be responsible for any damage/injury to the individual sustained during the course of recruitment process.
(8)	Candidates are advised to beware of touts or not to fall prey to the unscrupulous elements. Recruitment in ITBPF is totally transparent, fair and purely on the basis of performance of the aspirants. No candidate is required to pay any money in cash or otherwise, for recruitment in ITBPF except nominal application fee. If someone approaches any candidate, asks for money or any

	other favour, they may report the matter to the recruitment board or the local police.
(9)	ITBPF will not be responsible for any power failure, electronic, internet related problems, etc. faced by the candidates while applying online.
(10)	Candidates shall be required to serve in the Force for a minimum period of 10 years. If any person after joining the service wants to resign from the service before the expiry of 10 years, he/she is required to refund a sum equal to three months' pay and allowances attached to the post or the cost of training imparted to him/her by the Force, whichever is higher.
(11)	Selected candidates shall have to undergo Basic Training and such other courses as prescribed in the Force from time to time.
(12)	No correspondence will be entertained from ineligible candidates whose applications have been rejected.
(13)	Candidates having physically deformities and disabilities are not eligible to apply for this examination.
(14)	Any further information/notice in respect to the subject recruitment will be published/updated on https://recruitment.itbpolice.nic.in only. Hence, all candidates are advised to visit this website regularly.
(15)	Candidates should come prepared for more than one day stay under their own arrangements at the Recruitment Centre.
(16)	No Travelling allowance (TA)/ Daily allowance (DA) will be admissible for the journey up to the recruitment venue and back.
(17)	Incomplete applications will be summarily rejected and no correspondence in this regard will be entertained.
(18)	Change in category will NOT be entertained at later stage by ITBPF and the candidature of such candidate shall be cancelled.
(19)	Applications received after the last date, as mentioned above will not be accepted.
(20)	All disputes and differences, if any, will be subject to the jurisdiction of the courts within the territorial limits of Delhi only.
(21)	For any queries, complaints or clarification, the candidates can write an e-mail comdtrect@itbp.gov.in or call on Helpline number i.e. 011-24369482 & 24369483.

8. **Disclaimer:** Information given in this advertisement and on website are guidelines only. In case of any ambiguity, the existing rules and regulations of ITBPF/Govt. of India will be final.


 DIG (Recruitment)
 Directorate General, ITBPF

ANNEXURE-1'

FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBE APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his/her claim an attested/certified copy of a certificate in the form given below, from the Sub-Divisional Officer or any other officer as indicated below of the District in which his/her parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his/her parents are dead, the officer signing the certificate should be of the district in which the candidate himself/herself ordinarily resides otherwise than for the purpose of his/her own education. Wherever photograph is an integral part of the certificate, the ITBPF would accept only attested photocopies of such certificates and not any other attested or true copy.

The form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India.

This is to certify that Shri/Shrimati/Kumari* _____ son/daughter of _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ belongs to the Caste/Tribes _____ which is recognized as a Scheduled Castes/Scheduled Tribes* under:-

The Constitution (Scheduled Castes) order, 1950 _____, the Constitution (Scheduled Tribes) order, 1950 _____, the Constitution (Scheduled Castes) Union Territories order, 1951* _____ the Constitution (Scheduled Tribes) Union Territories Order, 1951* _____

(As amended by the Scheduled Castes and Scheduled Tribes (Modification) Order, 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas Reorganization Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976)

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956.

The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976*.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962 @.

The Constitution (Pondicherry) Scheduled Castes Order 1964 @.

The Constitution (Uttar Pradesh) Scheduled Tribes Order 1967 @.

The Constitution (Goa, Daman & Diu) Scheduled Castes Order 1968 @.

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @.

The Constitution (Nagaland) Scheduled Tribes Order 1970 @.

The Constitution (Sikkim) Scheduled Castes Order 1978 @.

The Constitution (Sikkim) Scheduled Tribes Order 1978 @.

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989 @.

The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990 @.

The Constitution (Scheduled Tribes) Orders (Amendment) Ordinance, 1991 @.

The Constitution (Scheduled Tribes) Orders (Second Amendment) Act, 1991 @.
The Constitution (Scheduled Tribes) Orders (Amendment) Ordinance, 1996

2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration. This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati _____ Father/Mother _____ of Shri/ Shrimati/Kumari* _____ of village/town* in District/Division* _____ of the State/Union Territory* _____ who belongs to the _____ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____.

3. Shri/Shrimati/Kumari and /or* his/her family ordinarily reside(s) in village/town* _____ of District/Division* _____ of the State/Union Territory of _____.

Signature _____

** Designation _____

(with seal of office)
State/Union Territory

Place _____

Date _____

* Please delete the words which are not applicable

@ Please quote specific Presidential Order

Delete the paragraph which is not applicable.

NOTE: The term, ordinarily reside (s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

** The authorities competent to issue Caste/Tribe Certificates:

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/ Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate /Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
(OBC) APPLYING FOR APPOINTMENT TO THE POSTS UNDER
THE GOVERNMENT OF INDIA

This is to certify that Shri / Smt. / Kumari _____
Son/Daughter of Shri/Smt. _____ of
Village/Town _____ in District/Division _____
_____ in the State/Union Territory _____
belongs to the _____ Community which is recognized as a backward class under
the Government of India, Ministry of Social Justice and Empowerment's Resolution No.
_____ dated _____*. Shri/Smt/Kumari
_____ and/or his/her family ordinarily reside(s) in the
_____ District/Division of the _____
State/Union Territory. This is also to certify that he/she does not belong to the persons/sections
(Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India,
Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08.09.1993, OM
No. 36033/3/2004-Estt. (Res.) dated 09.03.2004 and OM No. 36033/3/2004-Estt. (Res.) dated
14.10.2008**.

District Magistrate
Deputy Commissioner etc.

Dated:
Seal

Government of India, in which the caste of the candidate is mentioned as OBC.

** - As amended from time to time.

*** - The authorities competent to issue the Certificate:-

- District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/
Additional Deputy Commissioner/Dy. Collector/1st Class Stipendiary
Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/
Extra-Assistant Commissioner (not below the rank of first class Stipendiary
Magistrate).
- Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency
Magistrate.
- Revenue Officers not below the rank of Tehsildar.
- Sub-Divisional Officers of the area where the candidate and/or his family normally
resides.

Note: - The term "Ordinarily" used here will have the same meaning as in section 20 of the
Representation of the People Act, 1950.

ANNEXURE-'II-A'

DECLARATION BY OTHER BACKWARD CLASS (OBC) CANDIDATES REGARDING
NON CREAMY LAYER (NCL) STATUS

I, _____ wife/son/daughter of Shri _____ resident
of village/town/city _____ District _____ State
_____ hereby declare that I belong to the _____ community which
is recognized as a backward class by the Government of India for the purpose of reservation in
services. This is also to certify that I do not belong to the persons/sections (Creamy Layer)
mentioned in Column 3 of the schedule to the Government of India, Department of Personnel
and Training Office Memorandum No. 36012/22/93-Estt. (Res.) dated 08.09.1993, which is
modified vide OM No. 36033/3/2004-Estt. (Res.) dated 09.03.2004, further modified vide OM
No. 36033/3/2004-Estt.(Res.) dated 14.10.2008 and again further modified vide OM No.
36036/2/2013-Estt.(Res.) dated 30.05.2014.

Place: _____

Date: _____

Signature of the applicant (OBC candidate)

Government of.....
(Name & Address of the authority issuing the certificate)
INCOME & ASSETS CERTIFICATE OR BE PRODUCED BY
ECONOMICALLY WEAKER SECTIONS (EWSs)

Certificate No. _____

Date: _____

VALID FOR THE YEAR

This is to certify that Shri/Smt/Kumari _____ son/daughter/wife of _____ permanent resident of _____ village/street _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her “family”** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets***.

- i. 5 acres of agricultural land and above;
- ii. Residential flat of 1000 sq ft. and above’
- iii. Residential plot of 100 sq. yards and above in notified municipalities;
- iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt/Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office _____

Name _____

Designation _____

Recent
Passport Size
attested
photograph of
the applicant

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term “Family” for this purpose includes the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note 3: The property held by a “Family” in different location or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

RECRUITMENT FOR THE POST OF IN
INDO-TIBETAN BORDER POLICE FORCE

(Applicable for candidates who are already in Government Service only)

No Objection Certificate

Note: Candidates already in Govt. service must submit their application through proper channel with the following certificate duly signed by their employer agreeing to release them, in case finally selected for the post of **INSPECTOR (HINDI TRANSLATOR)** in Indo-Tibetan Border Police Force.

- (i) Certified that Mr. _____ holds a permanent/temporary post of _____ under Central Government.
- (ii) Certified also that he has submitted his application to this department/Office on _____.
- (iii) Certified also that Mr. _____ will be released in case of his selection for the post of **Inspector (Hindi Translator)** in Indo-Tibetan Border Police Force.
- (iv) Certified also that Sh..... Post..... Serving insince.....(mention dated of appointment) and no DE/Vigilance case is either pending or being contemplated against him.

Place:-

Dated:-

**Signature of Head of Office/
Appointing Authority
with office seal**

Annexure-‘V’

FORM OF CERTIFICATE TO BE SUBMITTED BY THE CANDIDATES THOSE WHO
INTEND TO AVAIL RELAXATION IN HEIGHT OR CHEST MEASUREMENT

Certified that Shri _____ S/O Shri _____ is
permanent resident of village _____
Tehsil/Taluka _____ District _____ of _____ State.

2. It is further certified that:

- Residents of entire area mentioned above are considered as _____ (Garhwali, Kumauni, Dogra, Maratha, Sikkimese) for relaxation in height measurement for recruitment in the Para Military Forces of the Union of India.
- He belongs to the Himachal Pradesh/Jammu & Kashmir/North Eastern States which is considered for relaxation in height measurement for recruitment in the Para Military Forces of the Union of India.
- He belongs to _____ Tribals/Adivasis community which is considered for relaxation in height and chest measurement for recruitment in para-military forces.

Date: _____

Signature _____

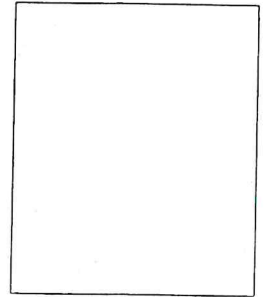
Place _____

District Magistrate/Sub-Divisional Magistrate/Tehsildar

- Delete whichever is not applicable.

Annexure-‘VI’

Office of the Sarpanch/Numberdar.....



**IDENTITY CERTIFICATE FOR WEST PAKISTANI REFUGEE RESIDING
IN THE UT OF JAMMU & KASHMIR**

This is to certify that Shri/Ms/Smt..... S/o,
D/o, W/o Shri.....formerly a resident of Village.....
Tehsil....., Distt.....of undivided India (now Pakistan) presently
residing at H. No....., Street/Lane No.....
Mohalla.....Village....., Tehsil.....
Distt..... is now a West Pakistani Refugee after having migrated from
Pakistan during the Indo-Pak Conflict of 1947.

Sarpanch / Numberdar

Annexure-‘VII’
FOR OFFICIAL USE ONLY

Subject: Review Medical Examination of candidates found to be UNFIT in Medical Examination Test for the post of in ITBPF

Mr/Ms..... Roll No..... is hereby informed that he/she has been medically examined for recruitment to the post of **Inspector (Hindi Translator)** in ITB Police Force on..... at and found UNFIT due to the reasons mentioned below:-

- (i)
- (ii)
- (iii)
- (iv)

2. You are hereby informed that you can apply for Review Medical Examination (RME) by signing on the consent form below. RME will be conducted on for which you are required to report athours.

Date

Signature of Medical Officers
Name
Centre Stamp

Counter-signature of the Presiding Officer with Seal

Result of Medical Examination received
Name & Signature of the Candidate

FOR USE OF CANDIDATE ONLY

To

The Presiding Officer of Recruitment Board
.....
.....

Subject: APPLICATION FOR REVIEW MEDICAL EXAMINATION.

Sir,

I hereby convey my consent for undergoing Review Medical Examination.

Place.....
Date.....

Signature.....
Name
Roll No.....

(.....)
Signature of the Presiding Officer with Seal)

